## **RESOLUTION NO 6-2014**

A RESOLUTION AMENDING SECTION 7 CONDUCT OF BUSINESS SUBSECTION C ORDER OF BUSINESS IN ITS ENTIRETY TO THE COLORADO CITY METROPOLITAN DISTRICTS BYLAWS.

WHEREAS, it is in the best interests of the Colorado City Metropolitan District to periodically review and update its Bylaws; and

WHEREAS, Section 7-c of the Bylaws of Colorado City Metropolitan District need amending to allow the District the authority to enforce professional conduct and standards during an open meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE COLORADO CITY METROPOLITAN DISTRICT:

Effective October 14, 2014, Section 7-c of the Colorado City Metropolitan District Bylaws shall be replaced as follows:

## Section 7 Conduct of business - c. Order of business

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Quorum Check
- 4. Approval of Agenda
- 5. Approval of Minutes
- 6. Bills Payable
- 7. Manager's Report
- 8. Reading by Chairperson of the Statement of Conduct and Demeanor.

## STATEMENT OF CONDUCT AND DEMEANOR

In order for the business of the board to be conducted in the most effective and expeditious manner, it is necessary that all persons present maintain a demeanor of civility toward the board, staff, and each other. Conduct that appears threatening or aggressive will not be tolerated. Shouting, speaking out of order, or the use of offensive gestures similarly are not acceptable. Such behavior shall constitute the forfeiture of your right to remain in attendance and may, as a point of order brought to the board's attention by counsel or any board member including the chairperson, result in your being asked to leave the meeting by the chairperson or, upon your refusal, being escorted out of the meeting by the proper authority.

9. Citizens Input. (This shall be limited to 5 minutes for any one speaker, and not more than 10 speakers may participate. The chairperson shall designate someone to time the presentations, or an electronic device may be utilized. In order to qualify to speak, each speaker must sign the sheet made available at the door prior to the meeting. The sheet shall contain the speaker's name, address and the agenda item or other subject to be addressed. Space shall be provided on the sheet for a speaker to address additional agenda items if fewer than 10 speakers have signed. The sheet shall be collected at 6:00, and no other participants may be added. At the appropriate time, the chairperson shall call on the speakers in order of their signing. No person may yield his/her time to any other speaker. If fewer than 10 citizens have signed in, the chairperson may call upon citizens who have signed to address additional agenda items. This shall be accomplished in the order of signing for additional items. Once 10 speakers have addressed the board, citizen input shall end. At the chairperson's discretion, citizens may be called out of signing order to offer opposing points of view to those made by a previous speaker. Chairperson also has discretion to end the

comment of a citizen if the comment merely repeats the comments of an earlier speaker. In the rare instance of the board's having to take action on an item not anticipated in advance of a meeting, the chairperson, any director, or the district manager may seek input from citizens. These comments shall similarly be limited to 5 minutes with not more than 4 speakers being allowed to make presentations. On rare occasion, the board may deviate from the 10 person limit if such deviation is unanimously approved by the directors present. If the board elects to so deviate, the number of additional speakers shall be set, and presentations shall be limited to 3 minutes for each additional speaker. There shall be no repeat speakers. This is not a time for citizens to be asking for immediate input from directors or staff. That should be accomplished by phone, e-mail, letter, or in person, not during the board meeting and only after the director or staff member has been given ample opportunity for proper deliberation. All comments must conform to the expectations expressed in the Statement of Conduct and Demeanor.)

- 10. Agenda Items (This is a time to consider and act on specific agenda items. Discussion of these items shall generally occur only among directors. This shall not be open to public discussion unless a director or the district manager believes a certain citizen may have particular insight into the item under consideration. Directors may seek input from staff in attendance and/or counsel. Unsolicited comments made by the public shall be considered out of order. If a person has requested and approved to be placed on the agenda to present an agenda item to the board, and such person fails to timely arrive at the meeting, that agenda item may be stricken by the chairperson. It shall remain at the discretion of the staff to determine whether or not the request of a citizen to present an agenda item shall be granted.)
- 11. Attorney's Report
- 12. New Business
- 13. Old Business
- 14. Correspondence
- 15. Executive Session (if needed)
- 16. Adjournment

PASSED AND APPROVED this 14 day of October, 2014.

COLORADO CITY METROPOLITAN DISTRICT

Jacque Wachob, President

Board of Directors

ATTEST:

Susan Kalman, Secretary