

COLORADO CITY METROPOLITAN DISTRICT
RECORD OF PROCEEDINGS
BOARD OF DIRECTORS MEETING

A regular meeting of the Board of Directors of the Colorado City Metropolitan District was held Tuesday, September 25, 2018, at 6:00 p.m.

1. CALL TO ORDER. Chairman Kraus called the meeting to order at 6:00 p.m.
2. PLEDGE OF ALLEGIANCE
3. MOMENT OF SILENT REFLECTION
4. QUORUM CHECK.

Chairperson Terry Kraus
Secretary Greg Collins
Treasurer Harry Hochstetler
Director Justin Hunter
Director Bob Cook

Also in attendance:

Yvonne Barron, Finance Director
Donny Scheid, Public Works
Josh Briggs, Parks & Recreation
Greg Bailey, Water and Sewer

5. APPROVAL OF AGENDA: Mr. Cook made a motion to approve the agenda with changes, Mr. Hunter seconded the motion. All voted in favor and the motion passed.
6. READING BY THE CHAIRPERSON OF THE STATEMENT OF CONDUCT AND DEMEANOR:
Read by Chairman Kraus.
7. CITIZENS INPUT: None
8. AGENDA ITEMS:

- a. Discussion / Approval:

CCMD Employees Concealed Carry Firearm Permit

Mr. Collins presented a verbage change to the personnel policy that Ms. Steffl had provided. Mr. Collins made a motion to change the personnel policy, Mr. Cook seconded the motion. The change would allow employees with a valid conceal carry permit to carry firearms. The wording discourages firearms being in CCMD buildings. Mr. Hochstetler amended the motion to make this a first reading and table the matter until the next meeting. Mr. Collins seconded the motion. All voted in favor and the matter was tabled.

- b. Discussion / Approval:

Department of Natural Resources Lease – Lake Beckwith

Ms. Barron said Ms. Steffl had received the contract back from the state with minor changes to the controller language. Mr. Cook said on number 15, District Manager needs to be taken out. Mr. Hunter made a motion to approve the contract with the change. Mr. Cook seconded the motion. All voted in favor and the motion passed.

- c. Discussion / Approval:

Accounting Policy and Procedures – ACC02B Cash and Receipts

Ms. Barron read the change proposed to the first paragraph. She said this would strengthen controls. No money would be accepted except at the front desk (not including the golf course or parks and rec). All money would be deposited that day, or the next day if needed. Any money not deposited would be held in the safe. Mr. Cook made a motion to approve the change, Mr. Collins seconded the motion. All voted in favor and the motion passed.

d. Discussion:

Personal Use of Company Vehicles – 7.4 – 7.5 CCMD Personnel Manual

Mr. Kraus asked who was driving the CCMD vehicles and how often. Mr. Scheid said there are six vehicles available and they are being driven home each night by the water/sewer department personnel. Mr. Hochstetler said the current budget does not reflect the increase of fuel usage. Mr. Cook made a motion for Mr. Scheid and Ms. Barron to collect numbers and look into verbage and present it at the next meeting. Mr. Hochstetler seconded the motion. All voted in favor and the motion carried.

e. Discussion :

Mountain Shadows Gravel Pit Financial Obligations

Ms. Barron said the cost of reclamation for the gravel pit has not been updated for several years. Mr. Scheid said the current contract with the county says they are responsible. An updated engineer report that shows the reclamation numbers will be done when the inspection is done and the findings reported later this year.

9. NEW BUSINESS:

Mr. Collins made a motion to have Donny Scheid act as interim manager until a new one can be hired. Mr. Hochstetler seconded the motion. Mr. Cook said he believes this is the best choice at this time. Mr. Scheid appreciated the confidence. He would like to help provide stability and mediate between the board and staff. Mr. Kraus handed out sheets from Ms. Steffl showing examples of chain of command. All voted in favor and the motion carried.

Mr. Hochstetler asked what the current water situation was. Mr. Bailey said the lake is at 9 ft. Mr. Bailey and Mr. Scheid would both like to increase water restrictions and turn on wells. Non potable water would be shut off, this includes the county and ARM. No outside watering will be allowed except for hand watering. Mr. Collins made a motion to go to more stringent water restrictions, Mr. Hochstetler seconded the motion. Four voted in favor, Mr. Cook opposed. The motion passed.

10. OLD BUSINESS:

Mr. Cook expressed pleasure in seeing the stand pipe numbers and congratulated Mr. Scheid on keeping the cost at \$16 for the last two months. Mr. Scheid said he reset the pump on September 18th.

Mr. Kraus asked how the search for a new manager was proceeding. Mr. Collins said they were waiting for the application deadline which is September 30th to have the first meeting of the committee. The committee will consist of Mr. Collins, Mr. Hunter, 1-2 employees, and 3 citizens.

Mr. Kraus asked how the budget was going. Ms. Barron said she had met with department heads and was compiling a draft budget to start having meetings with the budget committee.

Mr. Cook asked why the letter with the audit was stamped confidential. Mr. Kraus said she would find the answer for him.

11. CORRESPONDENCE:

The board received a letter from a resident asking something be done about the chickens at the home behind her. The covenants state there to be no poultry in her unit. Mr. Cook said he and Mr. William Ellis had been conducting research on the validity of the CCMD board enforcing the covenants. Mr. Kraus said this needs to be resolved soon.

12. ADJOURNMENT. There being no further business before the Board, Mr. Hochstetler made a motion to adjourn the meeting, Mr. Collins seconded the motion. All voted in favor and the meeting was adjourned at 7:20 pm.

COLORADO CITY METROPOLITAN DISTRICT



Terry Kraus, Chairperson

ATTEST:



Greg Collins, Secretary

Approved this 9th day of October, 2018.

These minutes are not verbatim to the meeting and should not be considered a complete record of all discussions during the meeting. For complete proceedings and statements, please refer to the video or audio recording of the meeting.